

# **GPN Executive Council Meeting Minutes of May 30, 2007**

## **Face to face, Embassy Suites, Kansas City, MO**

**1. Call to Order:** Claude Garelik called the meeting to order at 1:45 p.m.

**2. Quorum:**

**2.1. Attendance:**

In Attendance

Council Members: Claude Garelik, James Deaton, Bob Zimmerman, Michael Ruhrdanz, Bill Mitchell, Denise Stephens for John Louis  
Executive Director: Greg Monaco  
Treasurer: Dave Byland  
Guests: Larry Dickerson (MOREnet)

In Absence

Council Members: John Louis

**2.2.** Claude Garelik declared a quorum to exist.

**3. Agenda:**

Call to Order	Claude Garelik
Approval of minutes	John Louis
Financial Issues	Dave Byland
a. April, 2007 Statement	
May 14, 2007 Approval of Affiliate Modification	Dave Byland
Council Approval of new Affiliate Members	Dave Byland
a. Northern Lights	
Plan to Manage GPN Servers	Greg Monaco
Executive Director Report	Greg Monaco
Networking Committee Update	Michael Ruhrdanz
Strategic Plan Update discussion	Greg Monaco
a. Approaches and Process Guides	Larry Dickerson
b. Commitment, Timeframe, Budget	
c. Recommendation from previous meeting	
State Updates	
Other Business	
Executive Session – Personnel Issues (Members Only)	
Adjourn	

**4. Additions to the Agenda:**

Strategic Planning                      Greg Monaco and Larry Dickerson

**5. Minutes**

**5.1.** Claude tabled the minutes of the May meeting until the next meeting to give the members more time to review.

## 6. Financial Report: Dave Byland

- 6.1. Networking side, \$123,000 equipment – same as anticipated
  - a. No reserve at end of year
    - NE billed for rest of 10 gig upgrade
      - Right on the button
- 6.2. Quilt – \$5,500 next year
  - a. Bill next year split between networking and consortium
- 6.3. 4<sup>th</sup> Quarter invoice to KanREN
- 6.4. Adva: payment within couple days
- 6.5. Ciena: still waiting for \$3000 to show up

## 7. May 14, 2007 Approval of Affiliate Modification

- 7.1. Discussion and motion were made via email and finalized on May 14, 2007
- 7.2. **Motion:** *To modify the GPN Consortium Agreement with respect to Affiliate Members by deleting the last sentence in Section II.A.2 of the current agreement.*
  - By: *Bob Zimmerman*
  - Second: *James Deaton*
  - Discussion: *via email*
  - Vote: *All Eyes, motion carried unanimously*
- 7.3. See past emails for further information

## 8. Council Approval of new Affiliate Members

Discussion of more potential members

- 8.1. Discussion of Internet 2 connections
  - a. Healthcare company got referral to us from I2 to connect
    - Greg referred them to Michael R. to discuss connectivity, but apprised them of affiliate membership possibility.
    - The contact is from True Broad Band Networks.
  - b. Stowers was also referred by I2
    - Greg responded to Stowers and will forward information about the contact to Bill M.
- 8.2. Discussion
  - a. Bob: as GPN acts, we have to look at state networks and respect their authority
  - b. Greg: I2 starting process that has regional networks
  - c. Michael: communicating with them to decide what they are looking to do and then take the matter to the board.
  - d. Bob: they could partner with a state or university
  - e. Greg: the healthcare/True Broadband group is in the quest pop
  - f. Bill: let Michael run with it and see where it goes because we don't even know what hospital it is, and they only want our help if they can get connected thru I2
    - But, at least I2 is acting the way we want them to by referring others to us
- 8.3. Michael is going to do more research and talk with people more, and then get back to the council.

## **9. Plan to Manage GPN Servers: Greg Monaco**

### **9.1. Introduce Rahul**

#### **a. Maintenance of the servers**

- Rahul is managing now: has service provider and identity provider
- Potential 3<sup>rd</sup> one with email, etc.
- Rahul would do back up and maintenance

### **9.2. KanREN has offered to do 24/7 maintenance**

#### **a. Nebraska has offered also**

#### **b. Technical people have offered to help with any technical problems, etc/**

#### **c. Discussion**

- Michael: biggest concern is that purpose of graduate student might be lost as the project grows, but have no problem with it as long as it is cheap and efficient
- Bill: if a large research project was to run on that server, would it interfere with the I2 connection and slow it down from high traffic. Looking to the future, could this be a problem?
- Bill: also graduate students turn over; eventually level 3 is going to add limits. Think the best place to put servers is at an institution where people are there if problems arise, with the understanding that it could slow down their connection.
- Bill: concern with grad students having access to Level 3 pop because of the turn over

### **9.3. KanREN will do maintenance of servers free of charge**

#### **a. Risks: What are the terms of that agreement?**

### **9.4. Will need to budget \$2,000-\$3,000 for graduate student costs**

## **10. Executive Director Report: Greg Monaco**

### **10.1. Have been working on Annual Meeting program**

### **10.2. Rahul has been working on identity provider**

- Help from bioinformatics team at Missouri

### **10.3. Mini GENIE project**

#### **a. Talking about the possibilities on Friday (June 1)**

## **11. Networking Group Report: Michael**

**11.1.** I2 access moved from Quilt (?) to Level 3

**11.2.** Have 6 networking participants now

- Probably is as many as can have on this connection

**11.3.** Contractual relationships need to be discussed and signed for Northern Lights

**11.4.** Discussions of connections with ISU and Northern Lights

**11.5.** All connections are working well

**11.6.** Greg: do we have a procedure that ensures that everyone is informed before hand for outages?

**a.** Michael: technical group needs to give anyone at least a week prior to planned outages

- Gives an institution a chance to say that it's not a good time for them

**b.** There is also a procedure for responding to unplanned outages

**11.7.** Not a bad idea to set up a system of notification

**11.8.** Bill: GPN needs to sign an I2 connector agreement

**a.** Last one signed in 2001- Abilene network

**b.** Have switched networks, lots of disagreement over new connector agreement

- 2 alternatives: amendment to existing agreement (very messy) or new connector agreement – section on segp causing disagreement, that has been taken out now

**c.** Recommend that we proceed with new connector agreement

- Either party can cancel within first 30 days with refund

**d.** There will new board depending on how the merger with NLR goes

**e.** Has not yet been reviewed by legal council

**f.** Group agreed to sign

## **12. Strategic Planning: Greg Monaco and Larry Dickerson**

- 12.1.** Have held off on because of so many changes with groups, etc.
- 12.2.** Get cross-cutting group: people from all different groups and initiatives, to come up with strategic plan
  - a.** Form something that Executive Council can support
- 12.3.** Greg invited Larry to talk about facilitating the strategic planning process
  - a.** See attached documents
  - b.** Larry has been doing strategic planning for about 30 years
- 12.4.** Discussion and questions
  - a.** 2 decisions to make today: do we want to go ahead with the strategic planning process? and how do we want to go about it? Do we want someone to facilitate it?
  - b.** How long will this take? Can it work without meeting face to face?
    - Larry: have worked with that before, takes little longer, but technology makes it possible, about 6 months
  - c.** Dave: group needs to give Greg some direction, find some scope for planning or it could become very overwhelming
  - d.** Bob: needs to be very structured. Utilize a survey to obtain initial scope.
    - Many different directions in GPN, so structure and planning needs to be solid
  - e.** Michael: biggest things that strategic plan need to do is answer where do we want GPN to be in 5 years
  - f.** Greg: this is your organization. I carry out policy that you set, make sure that what you want done gets done. This is a process to help the Executive Council and me. You need to decide if it is something you want to do.
  - g.** Bill: grass roots approach find out what the institutions are interested in
- 12.5.** Agreement over necessity of developing a strategic plan
  - a.** Next step: form a council
  - b.** Find a process that works and do it
- 12.6.** By next call (July): get planning group together and start discussions
- 12.7.** Present plan to Executive Council
- 12.8.** Would like to involve Larry
  - a.** Serve as an advisor, but very limited role, because he is already spread pretty thin

### **13. State Reports**

#### **13.1. Missouri**

- a.** Fiber update

#### **13.2. Arkansas**

- a.** Fiber and Research

#### **13.3. Kansas**

- a.** Hope to be able to go public with announcement for dark fiber in smith center, ks to Kansas City
- b.** Hope to connect KU's 2 campuses
- c.** Talking with KSU also to share resources
- d.** Regents institutions are working with KanREN and KAN-ED on an optical networking program

#### **13.4. Nebraska**

- a.** Have not found support for state wide connections

#### **13.5. Arkansas**

- a.** We've been assimilated
- b.** Fighting lots of red tape
- c.** Would like to see someone from Oklahoma on the research council

#### **13.6. South Dakota**

- a.** Fiber update

### **14. Executive Session**

### **15. Adjournment: Claude Garelik adjourned the meeting**